

**HIND INSTITUTE OF MEDICAL SCIENCES , SITAPUR 261303**

**Medical Education Unit**

Ref No :HIMS/Notice/MEU/ 2089/2025

Dat29.07.2025

A meeting of Heads and faculty members of Anatomy, Physiology, Biochemistry & Community Medicine was held on 29.07.2025 at 12.00 noon. Meeting was chaired by Prof. (Dr) Narsingh Verma, Principal & Dean Academics.

Following attended the meeting

Prof. (Dr) Narsingh Verma, Principal & Dean Academics.

Dr. N.K. Gupta, MEU Coordinator

Dr. Rahul Singh – For HOD Anatomy

Dr. Prof. Rashmi Prakash – HOD Physiology

Dr. Hamanshu Chauhan.HOD Biochemistry

Dr. Arslan Neyaz HOD, Community Medicine

Dr. Rajeev Mukhiya - Associate Professor - Anatomy

Dr. OP Garg – Assistant Professor - Physiology

Dr. Abhishek Verma – Senior Resident - Physiology

Following was conclusion of discussion -

\*The work done by all department was appreciated.

\*All departments have latest NMC document applicable from 2024.

\*The focus in CBME is learner centred so learning methods must be adopted in same way. This can be achieved by flipped teaching as part of SDL – once a month in each subject should be planned, by dividing in groups, next month change subjects and group of students so throughout year, all students will get exposure in all subjects – will give confidence to prepare subject and speak also. This is objective way of learning and must involve core competency and must know areas.

\*The other method is monthly – system/unit tests and learners must see copies of other students and ask them to evaluate for learning – this can be done in a batch of 10 students.

\*The other method as suggested by Prof. (Dr) Narsingh Verma – take viva voce of 3 students by each faculty during lab posting , say for 10 minutes each and let it continue round the years and marks will be added in internal assessment.

\*Regarding time table, please prepare for whole year by dividing in week with lectures, SGL, SDL etc as per NMC norms so that timely completion of curriculum is achieved. Please include all parts as per NMC norms. The AI was taught by Dr. Rajeev Mukhiya. Please submit the same preferably by 15<sup>th</sup> of month and latest by 20<sup>th</sup> of the month. The schedule for whole year will be provided by 20.08.2025.

\*Do not mix or replace one teaching method with another as explained.

\*Lecture should focus on "Must Know contents" for may be 40 minutes and rest of the time must be interaction to ensure -Learning, not teaching. Plan lecture accordingly. Please post the lecture on emails given - [lectureshind@himssitapur.org](mailto:lectureshind@himssitapur.org); [lectureshindsitapur@gmail.com](mailto:lectureshindsitapur@gmail.com) and questions as per NMC norms, given in this document at [examinationhind@himssitapur.org](mailto:examinationhind@himssitapur.org)

\*The names of faculty for mentor program will be given by each department, namely Anatomy, Physiology and Biochemistry. The students will be allotted. Mentor will be provided soft copy of logbook and mentor hand book. They can modify handbook guidelines as per need.

\*The students who do not have necessary attendance, will not be allowed to appear in internal examination, till they complete. In every class emphasize this point and every month display attendance and discuss with student and ensure that they make up the attendance.

\*The internal examination must be thorough and robust so not more than 30 students will be allowed to appear in a day so that enough time is given for assessment.

\*The Logbook currently used, if need any change/revision, should be done in few days so that students get them at earliest so they complete in real time, rather than in few days in the end.

\*All agreed to Dr. Hamanshu Chauhan as Coordinator for foundation and orientation course. He will prepare final program and discuss with Principal and Dean Academics for any changes in current scenario.

\*Meeting with thanks to all with appreciation of their efforts and contribution.



**Dr. (Prof) . N.K. Gupta**  
**MEU – Coordinator**



**Dr. (Prof). Narsingh Verma**  
**Principal & Dean Academics**

Copy to

1. Chairman
2. DSW
3. COO
4. Director ADMIN
5. All HODs (WhatsApp Group)